

SURETY BOND FOR HIGHER STUDIES/ RESEARCH

Know all men these presents that I..... son/daughter of of Village/Ward:..... Post Office:, Police Station :, District: at present serving as a/an of Department of Khulna University of Engineering & Technology, Khulna-9203, Police Station: Khanjahan Ali, District: Khulna, hereinafter called the Employee, held and firmly bound into the Registrar, Khulna University of Engineering & Technology, hereinafter called the Authority, for an amount of money drawn by me from the authority as my emoluments/salaries and other financial benefits during the period of my higher studies/Postdoctoral fellowship outside Khulna University of Engineering & Technology and in addition if I tender resignation or release me by the University authority before the completion of my bond period then I shall be bound to refund the pay and allowances that I draw during the bond period together with fine amounting to 2 (two) months basic pay for every 1 (one) year and if I do not draw pay and allowances in bond period I shall pay 1 (one) month basic pay every 1 year within the span of 12 months else I shall pay fine payable at the rate of 1% bond money every month from the date of resignation/release. I bind myself, my heirs, executors and administrators severally for this payment.

Signed and delivered this day _____
Signature of Employee

Witnesses :

- 1
- 2.

Know all men these presents that, I, Son/Daughter ofof Village/Ward..... Post Office:, Police Station:, District:, hereinafter called the Surety, do understand that I am standing as surety to my (relation), Mr./Mrs., son/daughter..... of Village:/Ward :, Post Office..... Police Station:, District:

..... And pledge that in case of failure by the above mentioned Employee to return to Khulna University of Engineering & Technology within a maximum period of three months after the study/Postdoctoral fellowship is over/complete, I bind myself, heirs, executors and administrators severally into the Registrar, Khulna University of Engineering & Technology, hereinafter called the Authority, for an amount of money drawn by the Employee from the authority as his/her emoluments/ salaries and other financial benefits during the period of his/her higher studies/Postdoctoral fellowship outside Khulna University of Engineering & Technology and in addition if he/she tender resignation or release him/her by the University authority before the completion of his/her bond period then I shall be bound to refund the pay and allowances that he/she draw during the bond period together with fine amounting to 2 (two) months basic pay for every 1 (one) year and if he/she do not draw pay and allowances in bond period I shall pay 1 (one) month basic pay every 1 year within the span of 12 months else I shall pay fine payable at the rate of 1% bond money every month from the date of resignation/release. I do hereby declare that if I am unable to pay the above mentioned amount to the Authority in due time, the Authority is empowered to take legal course of action in the competent court of law against the Employee or me for recovery of the amount alternatively I shall be bound to compensate the University by making a refund of the total amount of expenditure incurred on him/her on the date of breach of the above agreement.

Signed and delivered this day _____

Signature of Surety

Whereas on his application, the Employee has been selected for higher studies/ Postdoctoral fellowship at for Years from And witness the Authority has agreed to the study leave of the Employee for such higher study/ Postdoctoral fellowship.

Now the condition of the above written bond is such that if the Employee shall return to Khulna University of Engineering & Technology within a maximum period of three months after completion of the higher studied/ Postdoctoral Fellowship and serve Khulna University of Engineering & Technology for a period of years (equal to the period of study leave plus 50% of the extraordinary leave without pay (if any) plus any period remaining for the previous Bond (if any) and shall not seek employment elsewhere without

the prior approval of the Authority then the above written bond shall be void and of no legal effect, otherwise the same shall remain in full forced and virtue.

<u>Witnesses :</u>	<u>Employee :</u>
1. Signature	Signature
Name :	Name :
Father's Name:	Father's Name:
Permanent Address:	Permanent Address:
.....
.....
Present Address:	Present Address:
.....
Present occupation	Present occupation
.....
2. Signature	
Name :	
Father's Name:	
Permanent Address:	
.....	
.....	
Present Address:	
.....	
Present occupation	
.....	

The Employee and the Surety have signed in my presence.

.....
Signature of Magistrate, 1st Class

UNDERTAKING FOR HIGHER STUDIES/RESEARCH
(For Revenue post)

I, _____, an employee of the Khulna University of Engineering & Technology, accepted for _____ program in _____ hereby undertake as follows:

1. I do understand that I have been selected for higher studies/Postdoctoral fellowship for a specific period mentioned in the bond and I shall be bound to complete the higher studies/Postdoctoral fellowship successfully within this period and return to this University after the specific higher studies/Postdoctoral fellowship period is over unless otherwise directed by the Authority of Khulna University of Engineering & Technology, during this period. In case I fail to return within the due time I shall be liable to pay to the authority of Khulna University of Engineering & Technology the amount of money quoted in the bond in conformity with *nitimala* now in force.
2. I shall not seek domicile in a foreign country or foreign employment and shall return to Khulna University of Engineering & Technology within a maximum period of three months after completion of higher studies/Postdoctoral fellowship.
3. I shall not make any correspondence with foreign authorities except on routine matters.
4. I shall conduct myself at all times in a manner required by the aid giving agency and as directed by my authority.
5. I shall conduct myself at all times in a manner compatible with my studies as a scholarship or fellowship holder.
6. I shall devote myself full time to the higher studies/Postdoctoral fellowship as directed by the supervising agency of the country of higher studies/Postdoctoral fellowship.
7. I shall devote refrain from engaging in any political, commercial or any other activities incompatible with my programme.
8. I shall not incur debts during the higher studies/Postdoctoral fellowship period and shall clear all outstanding bills before leaving the country of higher studies/Postdoctoral fellowship.
9. I shall not enter into any matrimonial engagement with foreign national abroad during my higher studies/Postdoctoral fellowship there.
10. I shall serve the Khulna University of Engineering & Technology for at least prescribed time limit embodied in the *Nitimala* not presided less than the study leave availed for completion of higher studies/Postdoctoral fellowship outside Khulna University of Engineering & Technology.
11. I shall be bound to submit the application for the extension of leave 3 months prior to ending the approved study leave.
12. I shall regularly submit six monthly progress report on my assigned programs through the academic supervisor and in the event of failure the University Authority is at liberty to take action as deems fit and proper.
13. On reaching the University/Institute of higher studies/Postdoctoral fellowship I shall inform my contact address abroad to the authority of Khulna University of Engineering & Technology at the earliest and I shall immediately inform Khulna University of Engineering & Technology if there is any change of the address.
14. I shall also comply with other order of the university authority as and when issued regarding my higher studies/Postdoctoral fellowship.
15. In case of failure of studies/breach of an agreement, I will be bound to refund back whole amount of money drawing during study leave period back to the University to treasure plus liquidate damage/fine.
16. I shall be liable to be dismissed from service in case of failure to comply with any of the above conditions.

VERIFICATION

It is verified that the above mentioned and undertaking willfully given under my signature are true and understood by me.

.....
Signature of the Employee

.....
Signature of Magistrate, 1st Class

Note: Nitimala means policy formed by the University duly authenticated by the syndicate concerned.