



INSTITUTE OF DISASTER MANAGEMENT (IDM)
KHULNA UNIVERSITY OF ENGINEERING & TECHNOLOGY
KHULNA-9203, BANGLADESH

LETTER OF RECOMMENDATION

Name of the applicant :

Major field of study :

Program of study PGD (DME) / PGD (DMS) in the Institute of Disaster Management.

TO THE PERSON EVALUATING THE APPLICANT

The person whose name appears above is applying for admission to the program indicated above at Institute of Disaster Management of Khulna University of Engineering & Technology. Your prompt submission of this recommendation will be most helpful as the applicant cannot be considered without your comments. We are most interested in your appraisal of the applicant's ability to carry on advanced study.

1. Name of the person completing this form

Position:

Organization:

a) How long have you known the applicant?Year.....Months.

b) You have known the applicant as :

Undergraduate/Graduate Student

Research assistant/ Teaching Assistant

Employee/In other capacities (please specify)

c) You have served as the applicant's :

Departmental Head/Employer

Teacher in several classes/Teacher in one class

Research supervisor/other capacity (please specify)

2. In comparison with graduate candidates that you have known, how would you rate the applicant with respect to the qualities shown in the table?

		Excellent (Upper 5%)	Good (Upper 10%)	Average (Upper 25%)	Fair (Upper 50%)	Poor (Lower 50%)	Unable to rate
1.	MOTIVATION: Dedication to work and studies.						
2.	INTEGRITY: Commitment to high ethical standards.						
3.	COMMUNICATION SKILLS: Oral and written ability to convey information to others.						
4.	PROBLEM SOLVING SKILLS: Ability to extract & integrate information toward solution of problem.						
5.	SCHOLASTIC APTITUDE: Ability to learn new facts and concepts.						
6.	INTERPERSONAL SKILLS: Ability to work well with others.						
7.	COPING SKILLS: Ability to deal with stress ambiguity etc.						
8.	SELF CONCEPT: Extent of self-esteem, positive self-regard etc.						
9.	OVERALL PERSONAL ADJUSTMENT: Likelihood of Personal success.						
10.	ORIGINALITY: Ability to develop new concepts.						
11.	OVERALL ACADEMIC PENTIAL: Likelihood of academic success.						
12.	TEACHING POTENTIAL: Likelihood of success as a teaching assistant.						
13.	LABORATORY SKILLS: Ability to work with lab equipment.						
14.	APPLICANT'S OVERALL ABILITY: Relative to other of similar age and experience in the same field.						

3. Your candid opinion of the applicant's chances of completing the program applied for:

You, therefore,

strongly recommend/recommend/recommend with same reservation / do not recommend
that this applicant be admitted to IDM of Khulna University of Engineering & Technology.

Date

Signature & Seal of Referee

Please send directly to: Registrar, Khulna University of Engineering & Technology, Khulna-9203, Bangladesh.